

DOCUMENTS REQUIRED FOR THE TRANSFER OF OWNERSHIP OF A VESSEL REGISTERED IN THE REGISTRY OF CYPRUS SHIPS

On behalf of the sellers

1. Recent Certificate of Directors and Secretary of the Company
2. Resolutions of the Directors of the Company for the sale of the vessel and its transfer of ownership in the Register of Cyprus Ships
3. Power of attorney authorising the person who will sign all the necessary documents on behalf and on account of the Company
4. Bill of Sale*
5. The Certificate of Cyprus Registry for cancellation, or a written undertaking that the original Certificate will be deposited within 15 days
6. Annual List of Seafarers (Form M.S.50)

On behalf of the buyers

1. Application for transfer of ownership of a vessel in the Register of Cyprus Ships by a local lawyer
2. Memorandum and Articles of Association of the Company
3. Certificates of Incorporation, Directors and Secretary, Shareholders and Registered Office of the Company
[In the case of a Company established outside the Republic of Cyprus, a Notarial Certificate or a Certificate from the competent authority of the country may be submitted instead of Documents 2 and 3]
[In the case of an individual, Documents 2 and 3 are replaced with the Passport or Personal Identification Card of the individual]
4. Form M.S.57* (Form of Appointment of Authorised Representative) in the case of a Company established outside the Republic of Cyprus or in the case of a non-Cypriot citizen*
5. Declaration of Ownership (M.S.3 or M.S.2)*
6. Resolutions of the Directors of the Company for the purchase of the vessel and its registration in the Register of Cyprus Ships
7. Power of attorney authorising the person who will sign all the necessary documents on behalf and on account of the Company
8. Declaration of Owner of a Cyprus Ship (Form MSTT8 or Form MSTT8A*-Circular 6/2012) in the case of a qualifying ship engaged in a qualifying shipping activity
9. Confirmation of Radio Traffic Accounting Authority (where applicable)
10. Form M.S.34* (Registration Form of a Mobile Maritime Radio Station) and copy of Shore Based Maintenance Agreement
11. Form M.S.45* (Registration of SAR Particulars) (where applicable)
12. Form ISPS C1 (Circular 18/2003) (where the International Ship and Port Facility Security Code is applicable)
13. ISM forms (Circular 27/2006) (where applicable)
14. Certificate of Insurance for Maritime Claims, e.g. Certificate of Entry issued by the vessel's P&I Club for vessels of a gross tonnage of 300 and above (see Law 14(I)/2012, DMS Circulars No. 43/2011 and No. 15/2012)
15. Application form MSCL1** and certificate of insurance (Blue Card) for the issuing of a Certificate under the 2001 Bunkers Convention for vessels of a gross tonnage of 1000 and above (see Law 19(III)/2004 and link titled "Certification under the Bunkers Convention" on the DMS website)
16. Application form MSCL1** and certificate of insurance (Blue Card) for the issuing of a Certificate under the 1992 CLC Convention for tankers with a carrying capacity above 2000 tons (see Law 63/1989 as amended, consolidated text in English is available on the DMS website)
17. Application form MSCL1** and certificate of insurance (Blue Card) for the issuing of a Certificate in accordance with Regulation (EC) No. 392/2009 on the liability of carriers of passengers by sea in the event of accidents (where applicable)

- 18.** Application form MSCL1** and certificate of insurance (Blue Card) for the issuing of a Certificate under the 2007 Nairobi Wreck Removal Convention for vessels of a gross tonnage of 300 and above (see Law 12(III)/2015, text in English is available on the DMS website, see also DMS Circular No. 27/2015)
- 19.** Any declaration of any conditions contained in the Government Policy on the Registration of Vessels in the Cyprus Register of Ships (see DMS Circular no. 12/2012)

*Specimens/Forms are available in the website of the Shipping Deputy Ministry

**Specimen of the "MSCL 1" Single Application Form for the issuing of a Civil Liability Certificate is available in the website of the Shipping Deputy Ministry